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Beijing Jingneng Clean Energy Co., Limited  
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## NOTICE OF THE THIRD EXTRAORDINARY GENERAL MEETING OF 2022

**NOTICE IS HEREBY GIVEN** that an extraordinary general meeting (the “EGM”) of Beijing Jingneng Clean Energy Co., Limited (the “Company”) will be held at 10:00 a.m. on Tuesday, 6 September 2022 at No. 2 Meeting Room, 8<sup>th</sup> Floor, No. 6 Xibahe Road, Chaoyang District, Beijing, the PRC, for the purposes of considering and, if thought fit, passing the following resolutions:

### ORDINARY RESOLUTIONS

1. To consider and approve the Supplemental Agreement regarding the Revised Annual Cap; and
2. To consider and approve the SZ Finance Leasing Framework Agreement.

By Order of the Board  
**Beijing Jingneng Clean Energy Co., Limited**  
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Beijing, the PRC  
17 August 2022

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Details of the resolutions are set out in the circular of the Company dated 17 August 2022 (the “**Circular**”). Unless otherwise defined, capitalized terms shall have the same meanings as defined in the Circular.

## **1. CLOSURE OF REGISTER FOR H SHARES, ELIGIBILITY FOR ATTENDING THE EGM**

Holders of H Shares are advised that the share register for H Shares will be closed from Thursday, 1 September 2022 to Tuesday, 6 September 2022 (both days inclusive). The Shareholders whose names appear on the register of members of the Company on the close of business on Wednesday, 31 August 2022 are entitled to attend and vote at the EGM. Holders of H Shares of the Company who wish to attend the EGM but have not registered the transfer documents are required to deposit the transfer documents together with the relevant share certificates at the H share registrar of the Company in Hong Kong, Computershare Hong Kong Investor Services Limited, at Shops 1712–16, 17th Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong by no later than 4:30 p.m. on Wednesday, 31 August 2022 for registration.

## **2. PROXY**

Shareholders entitled to attend and vote at the EGM may appoint one or more proxies to attend and vote in their stand. A proxy needs not be a Shareholder of the Company.

The instrument appointing a proxy must be in writing under the hand of a Shareholder or his attorney duly authorized in writing. If the Shareholder is a corporate body, the proxy form must be either executed under its common seal or under the hand of its director(s) or duly authorized attorney(s). If the proxy form is signed by an attorney of the Shareholder, the power of attorney authorizing that attorney to sign or other authorisations document must be notarized.

For holders of H Shares, the proxy form together with the power of attorney or other authorisation document (if any) must be lodged at the H share registrar of the Company in Hong Kong, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong in person or by post not less than 24 hours before the time fixed for holding the EGM (i.e. by no later than 10:00 a.m. on Monday, 5 September 2022) or any adjournment thereof (as the case may be). Shareholders can still attend and vote at the EGM upon completion and return of the proxy form.

## **3. ADDRESS AND TELEPHONE NUMBER OF THE COMPANY’S PRINCIPAL PLACE OF BUSINESS IN THE PRC**

Address: 7/8F, No. 6 Xibahe Road,  
Chaoyang District,  
Beijing,  
the PRC

Telephone: (86 10) 8740

**5. OTHER BUSINESS**

Shareholders (in person or by proxy) attending the EGM are responsible for their own transportation and accommodation expenses. Shareholders or their proxies attending the EGM shall produce their identity documents.

**6.** References to time and dates in this notice are to Hong Kong time and